

Rosemarie S. Baccile, Acting Executive Director  
Prepared 2-01-2016  
Approved February 2, 2016

State Board of Examiners of Heating, Ventilating, Air Conditioning and Refrigeration (HVACR)  
Contractors

Meeting # 33 - Tuesday, January 5, 2016 - Public Meeting - Minutes

The Minutes of the Board meeting held on January 5, 2016 have not been formally approved and are subject to change or modification by the Public Body at its next scheduled meeting.

The notice of the January 5, 2016 meeting has been mailed to the Star Ledger, Camden Courier Post, and Trenton Times newspapers, and has also been posted on the Bulletin Board at the Office of the Secretary of State, Trenton, New Jersey.

The Board meeting of January 5, 2016 was called to order at 9:00 am with the following Members in attendance:

Michael K. Maloney, Chairman, Mechanical Inspector 2

Dominic D. Demico, Jr. - Mechanical Inspector 1

Paul J. Mitchell - Master HVACR Contractor 3 - Board Secretary

Mary Pranzatelli - Public Member 2

Thomas C. Pitcherello  
Executive Branch of State Government Representative

Kevin S. Clark - Master HVACR Contractor 1

William C. Barham – Master HVACR Contractor 2

Daniel G. Danko, Jr. - HVACR Journeyperson - Vice-Chairman

Board Complement: (9):  
As of this meeting date, one (1) vacancy remains for a Public Member  
with the resignation of Mr. Griffith.

Attendees:

Joseph A. Donofrio, Counseling Deputy Attorney General (DAG)  
Rosemarie Baccile, Acting Executive Director  
Jamie Hall, Agency Services Representative

Court Reporter: Susan Bischoff, State Shorthand Reporters 732-531-9500

Public Session Visitors:

Charles Brand, Hart & Iliff Energy Systems  
Eric DeGesero, FMA NJ  
Dennis Whitby  
David Castner, SMW 22  
Patrick Stewart, ACCA NJ

---

1. CALL TO ORDER

2. ROLL CALL

3. ON-LINE LICENSING APPLICATIONS UPDATE As of December 18, 2015

Licensed Master HVACR Contractors by Grandfathering: 19HC00737200

Application Review: 12,399 (Total applicants by grandfathering)

Deficiency Cue: 2,987 (962 Active in Criminal History Review)

2,329 Active in Post Board Review (Waiting on Bonds, license fees and processing.)

Licensed Master HVACR Contractors BY EXAM: 175 (58 Denied)

---

4. APPROVAL OF THE DECEMBER 1, 2015 MINUTES

A motion was made by Daniel G. Danko, Jr. and seconded by Kevin S. Clark to approve the minutes of the December 1, 2015 meeting. A vote was taken and the motion unanimously passed.

---

5. CONTINUING EDUCATION  
WELCOMING CONTINUING EDUCATION SPONSORS

All Licensed Master HVACR Contractors are exempt from the Continuing Education (5) five hour requirement for this first biennial renewal of July 1, 2016 to June 30, 2018, according to N.J.A.C 13:32A-4.1 License Renewal; Continuing Education Requirement.

All Licensed Master HVACR Contractors must complete the (5) five hour requirement CE requirement for the following biennial renewal:

July 1, 2018 to June 30, 2020

This requirement must be met before the next renewal date of July 1, 2018.

To assist Master HVACR Contractors with meeting the (5) hour Continuing Education requirement, the Board will approve CE Sponsors and courses and post that information at the HVACR website, once available.

The following individuals have submitted their requests and resumes for consideration to teach HVACR continuing education:

- A. David Castner, Master HVACR License #5594  
Sheet Metal Workers' Local Union 22

On January 5, 2016, a motion was made by Daniel G. Danko, Jr. and seconded by Dominic D. Demico, Jr. To approve David Castner as an instructor of CE.  
A vote was taken and the motion unanimously passed.

- B. Dr. Joseph Kempker, Electrical Contractor License #8225  
Electrical CE Sponsor ESCP 014 [postponed]

- C. Dennis Whitby, Master HVACR Applicant #1813518  
Plumbers & Pipefitters Local #9 Training Center -  
Mr. Whitby is part of the group approved at the December 1, 2015 mtg.

On January 5, 2016, a motion was made by Daniel G. Danko, Jr. and seconded by Thomas C. Pitcherello to approve Dennis Whitby as an instructor of CE.  
A vote was taken and the motion unanimously passed.

5. CONTINUING EDUCATION  
WELCOMING CONTINUING EDUCATION SPONSORS

D. Michael Useloff  
Plumbers & Pipefitters Local #9 Training Center

On January 5, 2016, a motion was made by Kevin S. Clark and seconded by Thomas C. Pitcherello to approve Michael Useloff as an instructor of CE. A vote was taken and the motion unanimously passed.

6. RENEWAL OF LICENSE; LICENSE REACTIVATION; LICENSE REINSTATEMENT  
Proposed Amendments: N.J.A.C. 13:32A-3.1  
Proposed new Rules: N.J.A.C. 13:32A-3.2 and 3.3

These regulations were reviewed and discussed on January 5, 2016.

INQUIRIES

7. LOU MILONAS, EMAIL 11/19/2015, SUBCODE OFFICIAL, CITY OF LINDEN  
“Is removal of existing disconnect, line and load size and replacement with new, HVACR or Electrical work?”

On January 5, 2016, the Board agreed with the inspector that HVACR contractors are permitted to perform work from the disconnect to the unit with the limitations outlined in existing New Jersey HVACR regulations. The Board referred the subcode official to the existing HVACR regulations posted at the website.

EXECUTIVE CLOSED SESSION MOTION:

A motion was made by Dominic D. Demico, Jr. and seconded by William C. Barham to proceed into Executive Closed Session to review consumer complaint matters, conduct investigative inquiries, discuss unlicensed advertisements, unlicensed practice matters, consider administrative closings, investigations of possible violations of applicable law, pending or anticipated litigation, matters under investigation, the DAG caseload, and review matters within the attorney-client relationship exception to the Open Public Meetings Act. A vote was taken and the motion unanimously passed.

Page 5

HVACR Open Session Minutes ~ Tuesday, January 5, 2016

The subject of this discussion shall remain confidential until such time as the reasons for having this matter in Executive Closed Session are no longer applicable. A vote was taken and the motion unanimously passed.

Submitted by,

---

Rosemarie S. Baccile, Acting Executive Director